

# **BOSAVERN COMMUNITY FARM**

## **Job Description - Community Farm Trainer**

<b>Contract</b>	Until 30/09/11 initially
<b>Pay</b>	£8900pa plus accommodation
<b>Holidays</b>	4 weeks a year
<b>Hours</b>	32 hours a week
<b>Main place of work</b>	Bosavern Community Farm, St Just
<b>Responsible to:</b>	BCF Management Group Co-Chair (Food Lead)

**Bosavern Community Farm (BCF)** is a 32 acre organic farm where our goal is to increase the amount of food grown and consumed locally. We plan to do this by establishing the farm as an educational centre focusing on all things connected with food production and sustainable living and using the farm to its maximum potential for producing food for local consumption. We aim to achieve this through community involvement in all aspects of farm activity and our farm enterprises - a Community Supported Agriculture (CSA) box scheme, a farm shop, and sales direct to local business and community organisations.

### **Job Summary:**

- Manage farm activities on a day to day basis, including growing food, care of the chickens and other farm livestock and general land management.
- Develop a weekly box scheme, delivering organic vegetables and eggs locally to its members and the wider community through an on-site farm shop.
- Deliver the educational and training support outputs as agreed with the BCF Management group.

### **Responsibilities:**

- Implement best practices and resource use to maximise the income and grant aid potential in order to develop BCF as a self-sustaining social enterprise.
- Plan, monitor and record work/progress on farm.
- To facilitate educational and community participation on the farm through seasonal open days, events and course etc.
- To manage volunteer groups and individuals so they are enabled to contribute towards the tasks at BCF including animal feeding, egg collection and packing.
- To train assistant worker(s) and volunteers in best practice and sustainable methods of managing the land and to identify any specific training needs they may have.
- To implement the BCF Health and Safety policy on site, including performing risk assessments and appropriate recording.
- To live on site in provided accommodation and to respond to 'out of hours' scenarios when necessary for the safety and welfare of volunteers, the general public and animals in the care of the farm.
- To be practically involved at any level on the farm.
- As priorities and time allow, to support the outreach links and partnership activity of Bosavern Community Farm.

The list of tasks shown above is not exclusive nor does their order indicate the priority attached to them. The Community Farm Trainer may be required to perform other duties agreed necessary for the project to develop.

## Person Specification - Community Farm Trainer

### Knowledge, Skills and Experience:

- Good working knowledge of organic horticulture, soil fertility, crop planning and rotation, monitoring and recording, appropriate tool and equipment use is essential.
- Understanding of sustainable practices and their implementation.
- Experience of animal care and chickens (layers) desirable
- Project or management experience an advantage.
- Previous experience of working with groups and in a team.
- Computer literate.
- Full clean driving license

### Competencies:

- Good communication skills, both verbal and written.
- An understanding and appreciation of the BCF project, its aims and values, and the confidence to support and represent them both internally and externally.
- Commercially-aware and of the need to deliver good value for money to members and customers.
- Professional, self-motivated, flexible and organised, capable of prioritising, acting on and delivering realistic targets
- Friendly, enthusiastic and positive approach to working with groups or independently.
- Self aware and keen to learn and develop with the confidence to pass on personal skills to others.

### How to apply

If you feel you have the necessary experience and skills please use the application form to tell us how:

- download application form and supporting information from [www.bosaverncommunityfarm.org.uk](http://www.bosaverncommunityfarm.org.uk) or
- send an A4 stamped address envelope to LEPCLT, c/o 1 Tregeseal Row, St Just, Cornwall, TR19 7PJ or
- email [info@bosaverncommunityfarm.org.uk](mailto:info@bosaverncommunityfarm.org.uk) requesting application information

Application forms can be emailed or posted to the address above.

### Closing date for applications: Thursday 29<sup>th</sup> July 2010

We plan to hold interviews for this post during the week beginning 2<sup>nd</sup> August.

If you have questions about the post and its role please contact Deb on 01736 787136.

This post is supported with funding from the West Cornwall Local Action Group.

